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# Southport International Festival

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For more information call **0845 475 0948** or visit:

[www.southportinternationalfestival.co.uk](http://www.southportinternationalfestival.co.uk)

## Participants Information Pack

## **Southport International Festival – Sunday September 13<sup>th</sup> 2009**

Southport International Festival is a new event for 2009, jointly sponsored by The Champion Newspaper and Elim Christian Centre, Southport. It is an event designed to celebrate the international diversity of Southport. Negative perceptions and fears sometimes affect the international community and the sponsors believe this event will do much to promote social harmony and integration. It also provides an opportunity to celebrate Southport's character and values and its quality of life as a leading resort in the Northwest. This will be a community and charity event for all the family.

The event will begin with a procession under national flags, with participants in national costume, led by Southport's own Marshside Brass Band. The procession will be from the north end of Lord Street to the Town Hall Gardens, followed by a brief civic ceremony addressed by the Mayor and MP John Pugh and attended by other civic dignitaries. The procession will commence at 12noon, with the civic ceremony at around 12.30.

This will be followed by an afternoon of events with an international theme for the whole family. These will include food and goods stalls for local traders with an international background, exhibition stands for organisations that represent the international nature of the town and a range of entertainments following the theme. There will be activities for children, including an international costume dress 'catwalk' competition, face painting and a locally organised African/Caribbean children's choir. There will also be musical entertainments for all ages with an international flavour.

As this is a charity event, collections will be made for charities with an international dimension to their work.

Introduction  
Terms and conditions  
Procession booking form  
Stalls booking form

Southport International Festival,  
Elim Christian Centre,  
Manchester Road,  
Southport,  
PR9 9BJ

Tel: 0845 475 0948

Web: [www.southportinternationalfestival.co.uk](http://www.southportinternationalfestival.co.uk)

## **Introduction**

This is the first Southport International Festival and we invite your organisation or business to be part of it!

The Procession will walk from the Magistrates Court at the north end of Lord Street along Lord Street, supervised by marshals and the local Police. The Procession will terminate at the Town Hall Gardens. Participants are invited to register to join the procession to represent their nation. Each country will be represented by their flag, which will be provided by the organisers. Participants are encouraged to dress in their national costume. Music to lead the procession will be provided by Marshside Brass Band. The Procession will last around 20 minutes.

The Festival will take place in the Town Hall Gardens, Lord Street. It will commence with a Civic Ceremony, which will be addressed by Southport MP John Pugh. The Festival will then be officially opened by the Lord Mayor of Sefton, Cllr Alf Doran. There will be a programme of entertainments and events for children and all the family throughout the afternoon.

Market Stalls will be available in the Town Hall Gardens for local businesses and organisations with an international dimension to promote their work or sell their goods and services. Stalls booked for food supply by international restaurants or caterers and non-alcoholic drinks will be welcomed, subject to normal health and safety and food hygiene requirements and relevant insurance.

Local artistes with an international flavour are invited to offer a contribution to the entertainments of the afternoon. These may be musical, drama, dance, craft, art. Involvement must be voluntary, but participants may sell their merchandise and promote their activity.

### **Low Cost... high profile**

The charges for participants are modest, thanks to the support of the sponsors.

### **Limited space available**

Only a limited number of stalls are available for hire in the Town Hall Gardens. Please book early to avoid disappointment. All bookings are subject to the discretion of the organisers.

### **Vehicle access**

There is no parking available at the Town Hall Gardens, but access for stall holders for set up and removal will be available close to the stalls at fixed times.

## More Information

To find out more about the event and to keep up to date on developments ahead of the day, please visit the event website.

## Charges

The Procession	£3	Adult
	£2	Concessions (child, student, retired, job-seeker)
Festival Stall	£15	Registered Charity
	£25	Club, Society, Association
	£50	Trade or commercial

## Booking

To book your place in the Procession or Festival please complete the relevant Booking Form and send it with payment to the address on the form.

To offer a contribution to the cultural entertainments at the Festival, please contact the organisers directly with details of your proposed contribution.

## Public Liability Insurance

The organisers have cover for public liability for the event, but stall holders and performers must have their own insurance to cover their participation. Copies of relevant insurance and any required Health and Safety or Food Hygiene certificates must be provided prior to the event, or participation will not be permitted.

## Contact details

Southport International Festival,  
Elim Christian Centre,  
Manchester Road,  
Southport,  
PR9 9BJ

Tel: 0845 475 0948

Web: [www.southportinternaionalfestival.co.uk](http://www.southportinternaionalfestival.co.uk)

## **Terms and Conditions**

Application for entry into the Southport International Festival implies complete acceptance of these Terms and Conditions.

### **The Procession**

The formation of the Procession is at the Magistrates Court, Lord Street. Please be aware that access will be restricted to participants only.

Registered participants must arrive for line-up and check-in with the Procession Manager at the line-up site from 11.30am (arriving no later than 11.45am) on Sunday 13th September 2009.

Participation in the Procession is restricted to those who have pre-registered with the organisers prior to arrival on the day of the event.

The Procession route will be from the Magistrates Court, north end of Lord Street (setting off at 12 noon sharp), ending at Town Hall Gardens.

Mobile phones must be switched off once the Procession is underway.

### **Stall Holders**

Stall holders must set up their stalls between 10am and 11.30am. Vehicle access will be limited to the area in front of the Arts Centre, for this period of time only. Only small vans will be permitted to enter this area due to limited space. No vehicles will be permitted to remain on site after 11.30am

The Festival will open around 12.30pm and remain open until 5pm, after which stall holders must remove their goods. All stalls must be cleared by 6pm.

Stall holders must have their own insurance in place to cover all risks. Where food or beverages are to be sold, copies of the stall holders insurance must be provided with the booking application.

Stall holders must comply with all current health and safety regulations

Stalls providing food or beverages must provide current food handling and hygiene certificates

No music may be played by any stall holder as this would conflict with the entertainments taking place during the festival

The organisers reserve the right to refuse any application for a stall.

## **Cultural contributions**

Nearer to the event the organisers will publish a timetabled programme of the cultural events

All contributions to the cultural programme are voluntary

Contributors will be permitted to sell their own productions (CDs, DVDs etc) and to promote their services

All contributors will be vetted by the organisers to ensure the content is suitable for a family event

Contributors must keep to the allotted time for their performance

Contributors must have all necessary insurance in place and comply with all current health and safety regulations

The organisers reserve the right to refuse any application for cultural contributions.

## **General**

The organisers reserve the right to close or terminate any activity if in their opinion it is not appropriate to the family audience for the event

All participants must co-operate with the organisers appointed marshals and supervisors at all times

# PROCESSION BOOKING FORM

## BLOCK CAPITALS PLEASE

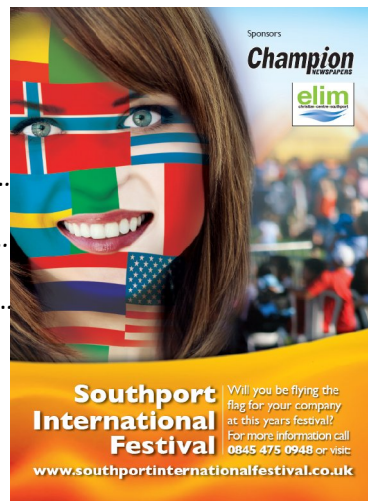
Name.....

Address.....

Postcode.....

Telephone.....

Email.....



**Parade entry**  
(please circle)

Individual

Family

No. of walkers.....

Please accept my/our application for an entry in the Southport International Festival Procession 2009 as detailed above.

I have read and accept the terms and conditions of the event.

Signed

Dated

I enclose a cheque made payable to:  
Elim Christian Centre

£3.00 per Adult

£2.00 concessions

(child/student/job seeker/retired)

Mail to:

Elim Christian Centre

80 Manchester Road

Southport

PR9 9BJ.

# FESTIVAL BOOKING FORM

## BLOCK CAPITALS PLEASE

Name.....

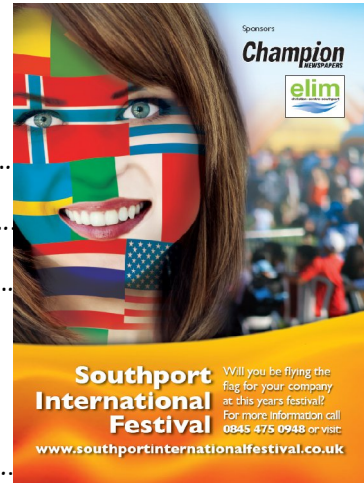
Address.....

.....

Postcode.....

Telephone.....

Email.....



**Organisation type** Registered Charity (Reg no. must be provided) £15

Club/Society/Association/Youth Group £25

Trade/Commercial £50

**Size of stand** 10ft wide x 6ft deep. Hard standing without utilities.

**STAND SPACE IS LIMITED—BOOK EARLY TO AVOID DISAPPOINTMENT  
SET-UP YOUR STAND BETWEEN 10am AND 11.30am**

For more details visit the event website at [www.southportinternationalfestival.co.uk](http://www.southportinternationalfestival.co.uk)  
Or call 0845 475 0948

Please accept our application for a stand at the Southport International Festival 2009 as detailed above. We acknowledge receipt of and provide our agreement to the Terms & Conditions for this event.

Signed

Dated

We enclose our cheque made payable to:  
Elim Christian Centre

for £.....

Mail to:  
Southport International Festival  
Elim Christian Centre  
80 Manchester Road  
Southport  
PR9 9BJ.